

St. Paul's Vestry Meeting Minutes

Date: October 18, 2022

Present: Joe Lathrop, Dana Burkey, Dennis Marsh, Elaine Themm, Barney Rudolph, Christie Swanson, Tom Bowman, Jan Osborn, Deanna Leicht. Romelle Frey and The Rev. Jadon Hartsuff attended on Zoom.

Absent: Marco Shehab (Treasurer)

Recorder: Alice Mulhearn, Vestry Secretary

Agenda	Discussion	Action/Responsibilities
Call to order, prayer	Meeting called to order by Sr. Warden Barney Rudolph with prayer at 6:35 pm.	
Review and approve September board minutes	No changes noted.	<i>Minutes approval: Joe 2nd: Dana Motion: Approved</i>
Finance Report:	Treasurer Marco was unable to attend tonight's meeting so vestry member Joe Lathrop (who is also on the St. Paul's Finance Committee) provided an overview of last month's financial statements. Highlights: <ul style="list-style-type: none">• Pledges are slightly behind where we hope to be at this time.• September was the last month to pay Pastor Sarah's salary and benefits.• A new line item has been created for the Interim Rector.• Since we no longer have the expense of Pastor Sarah and Curate Melissa, we should still be ahead of 2022 budget.• Building & Ground expenses are lower than anticipated which should help our bottom line as well.• The market continues to be down and contribute to losses on our investments but that cannot be controlled.	<i>Financials Accepted: Motion: Deanna 2nd: Elaine Motion: Approved</i>

Agenda	Discussion	Action/Responsibilities
<p>New Business:</p> <p>Approve Housing for new interim rector Rev. Jadon</p>	<p>Housing Allowance Resolution:</p> <p><i>"Whereas the Reverend Jadon D. Hartsuff is employed as a minister of the Gospel by St. Paul's Episcopal Church in Jackson, MI, which does not provide a residence for him, the Vestry resolves that, of the total compensation to be paid to him during 2023, \$30,000 be designated a housing allowance within the meaning of that term as used in Section 107 of the Internal Revenue Code of 1986."</i></p>	<p>Action:</p> <p>Motion to accept the housing allowance as stated in the resolution made by Joe.</p> <p>2nd: Deanna</p> <p>Motion:</p> <p><i>Approved</i></p>
<p>Church Banners</p>	<p>The church banners need refreshing. Sr. Warden Barney said he would like to see new banners made with a new "slogan." The suggestion was made to have a contest where parishioners submit their ideas and the vestry can approve the winning one. A deadline of Nov. 2nd would allow the winner to be announced at the Harvest dinner on Nov. 6th. Pastor Jadon said he would be happy to be involved as it is something he has worked on before. He also suggested seasonal banners.</p>	<p>Action:</p> <p>Alice will put an announcement in the weekly email and bulletin about the contest.</p> <p>Elaine will take the lead on this project. Ideas will be submitted to her and she will send them to the vestry and Pastor Jadon for a vote.</p>
<p>Koinonia</p>	<p>Dana Burkey talked about starting Koinonia groups again. Some newer members of the vestry did not know what they were since they have not been meeting since Covid. It was explained that they are small groups that meet on a monthly basis for Christian fellowship. Parishioner Sue Hammett has offered to organize them as she has in the past. Pastor Jadon expressed interest in being involved with this as well.</p>	<p>Action:</p> <p>Once Sue is ready to start coordinating Koinonia groups, an announcement will be made for those interested to sign-up.</p>
<p>Church Closet Clean-up</p>	<p>Barney said there are too many storage areas and closets in the church and Holy Spirit Hall that are long overdue to be organized and cleaned out. Shelving is needed and help in organizing this project.</p>	<p>Action:</p> <p>Joe, Deanna and Tom volunteered to meet and look at what needs to be done to start.</p> <p>An announcement will need to be made that if parishioners have items they are keeping at the church they will need to be tagged or collected.</p>

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Old Business:	<ul style="list-style-type: none"> • Update on Choir Director Search: Barney announced that new choir director Jeff Wilkinson has been hired and the contract was signed Monday. He needs to move from Grand Rapids to Jackson, but we hope he will be able to start in early November. (Note: This did not require vestry approval as the vestry already approved the job opening and the expense was included and approved in the 2022 budget. • Christie asked if the Diocesan Christmas party is still on the calendar to be held here at St. Paul's. Secretary Alice advised that it is still planned for Friday, Dec. 16th. • Concrete & Rails: Barney is still working on this and thinks he has found someone to do the concrete work (weather permitting). (This segued into a brief discussion about possibly installing a ramp up the steps in the sanctuary, but probably not feasible with the room that would be required to do it.) 	
Announcements:	The annual Harvest Dinner will be held on Sunday November 6 th . Rhonda Rudolph is in charge and has posted sign-up sheets on the bulletin board for help with decorating and bringing side dishes. Big Guy Catering will supply the main dishes.	<p>Action: Flyer to be put in the weekly email and bulletin.</p>
Other Discussion:	<p>The question was asked as to whether St. Paul's plans to host the warming center again?</p> <ul style="list-style-type: none"> • Discussion followed from M&O members Dana and Barney. • ECW is having Sheryl Sabo-Grieve (who ran the warming center last winter) as the guest speaker at their next meeting on 11/12 so she should be able to provide insight on this topic as well. 	<p>Action: Dana will check with the Interfaith Shelter to see whether they think they will need our space for it again this winter.</p> <p>Discuss topic at a future meeting.</p>
Adjournment: at 7:26 pm	<p>Since all discussion was concluded, Barney adjourned the meeting.</p> <p><i>Minutes taken by Alice Mulhearn, Vestry Secretary</i></p>	<p>Action: The next Vestry meeting will be on Tuesday, November 15th.</p>