

St. Paul's Vestry Meeting Minutes

Date: March 15, 2022

Present: Rev. Sarah Hurlbert, Rev. Melissa Congleton, Christie Swanson (alternate), Barney Rudolph, Marco Shehab (treasurer), Deanna Leicht, Joe Lathrop, Jan Osborn

Absent: Romelle Frey, Dana Burkey, Tom Bowman, Elaine Themm

Agenda	Discussion	Action/Responsibilities
Call to order, prayer	Meeting called to order at 6:30 pm with opening prayer.	
Review and approve February board minutes (taken by Rev, Melissa)	No changes noted.	Minutes approval: Joe 2 nd : Dennis Motion: <i>Approved</i>
Acceptance of Consent Agenda	Consent agenda was presented by the agenda emailed out as well as the reports shared via email.	Motion to approve: Jan 2 nd : Barney Motion: <i>Passed</i>
New Business: Intro to Breeze Software	<ul style="list-style-type: none">Breeze rep Nate Roemer presented a brief overview of proposed new church software.Key points: Pastoral Care, Membership, and Finance. Breeze is cloud based, and updates and support are included in the cost of the subscription (which is billed monthly.) It does not have a financial component, but does track contributions, and will allow for more convenient accounting of where donations are to be used. It also will make online donations easier and less costly. It integrates with QuickBooks which will be used for bill payment and payroll.Cost was discussed since it will be approx. 3x the cost of our current church software. However Marco pointed out that we will have some of the cost offset, since switching to QuickBooks will allow for direct deposit and e-filing so we will save on the cost of paper checks and paper filing. Breeze and QuickBooks should also be a significant time saver for Alice and Marco.	Action: Pastor Sarah will email Breeze demo to Vestry.

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	<ul style="list-style-type: none"> The Powerchurch software that we use now is cumbersome and does not have all the applications we need. All our data can be transferred from Powerchurch to Breeze. 	<p>A motion was made by Joe to purchase Breeze and QuickBooks and transfer our data from Powerchurch. 2nd: Jan <i>Motion: Approved</i></p>
<p>Finance Report:</p> <ul style="list-style-type: none"> Approve February Financials as presented 	<p>Treasurer Marco reported:</p> <ul style="list-style-type: none"> February pledges were down so contributions are a bit behind so far for the year. A contribution from the endowment had to be used for cash. Our investments are slightly down due to the war between Russia and Ukraine and the current state of the US economy. We are still hoping to receive another \$10,000 grant from the diocese to go towards the new boiler expense, but an internal audit has to be completed first. Sexton Terry’s wages are higher so far ytd due to his work for the warming shelter. Pastor Sarah advised that M&O funds can be used to offset the overage since the shelter was an outreach program. <p>Question: Barney asked what the “Restricted Funds” on the Balance Sheet are? Discussion followed about what the different funds can be used for, e.g. music, etc.</p>	<p><i>February Financials Accepted:</i> Motion: Dennis 2nd: Jan <i>Motion: Approved</i></p>
<p>Topic: Update on Hiring a Choir Director</p>	<p>Pastor Sarah advised that the H.R. Committee met recently to discuss the open choir director position. They are working with her and organist Julie to create a job description and agreement. They hope to post the opening by Easter with a goal to have someone hired by this summer and have the next phase of how our choir will look by this fall.</p>	<p>Action: More updates to follow in future meetings.</p>

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Announcement:	Several new families with young children have begun visiting and attending St. Paul's in the past few months. When asked why the families are here their answer has been that they were seeking "an open and affirming church in Jackson."	<p style="text-align: center;">Action: Encourage new families to attend and make them feel welcome at St. Paul's.</p>
Announcement:	Pastor Sarah will be having knee replacement surgery on Monday, April 18 th (the day after Easter Sunday) so she will be out of the office for healing and recovery for a while.	<p style="text-align: center;">Action: Pastor Sarah asked Rev. Melissa, Secretary Alice, and the wardens to prepare and run next month's Vestry meeting on Tuesday, April 19th.</p>
Adjournment: At 8:29 pm	<p>Closing prayer by Rev. Sarah</p> <p><i>Minutes Taken by Alice Mulhearn, Vestry Secretary</i></p>	